

WORKING MUSICIANS ALLIANCE: Stage Plot Template

EVENT & ARTIST INFORMATION

This document is intended to visually organize and communicate the stage layout, performer positioning, monitor placement, equipment locations, and operational setup requirements associated with the performance identified below.

Please review all sections carefully and communicate any venue limitations, production concerns, or operational conflicts in advance whenever possible.

Artist / Band Name:

Tour / Event Name:

Performance Date:

Venue Name:

Venue Address:

Artist Representative:

Phone / Email:

Production Contact:

Phone / Email:

PERFORMANCE OVERVIEW

Performance Type:

- Full Band
- Solo Artist
- Acoustic Performance
- DJ / Playback Performance
- Hybrid Performance
- Other:

Number Of Performers:

Number Of Crew Members:

Estimated Set Length:

Estimated Changeover Time:

Additional Performance Notes:

STAGE DIMENSIONS & ORIENTATION

This section is intended to clarify the physical stage environment associated with the performance.

Minimum Stage Width Requested:

Minimum Stage Depth Requested:

Drum Riser Required?

Yes

No

Additional Risers Required?

Yes

No

Stage Left Orientation Confirmed?

Yes

No

Stage Right Orientation Confirmed?

Yes

No

Additional Stage Dimension Notes:

VISUAL STAGE LAYOUT

This section may be used to sketch or describe the general stage layout. (Attach diagram whenever possible.)

PERFORMER POSITIONS

This section is intended to clearly identify performer placement on stage.

Performer	Position On Stage	Instrument / Role
_____	_____	_____
—	—	—
_____	_____	_____
—	—	—
_____	_____	_____
—	—	—
_____	_____	_____
—	—	—
_____	_____	_____
—	—	—

MONITOR POSITIONS

This section is intended to organize monitor placement and monitor mix coordination.

Monitor Mix	Position	Monitor Type
—	—	—
—	—	—
—	—	—
—	—	—
—	—	—

In-Ear Monitor Systems In Use?

- Yes
 No

Wireless IEM Coordination Required?

- Yes
 No

Additional Monitor Notes:

MICROPHONE & INPUT POSITIONS

This section is intended to organize microphone and DI placement associated with the stage layout.

Input / Microphone	Stage Position	Stand Type
—	—	—
—	—	—
—	—	—
—	—	—
—	—	—
—	—	—

Additional Input Notes:

AMPLIFIER & BACKLINE POSITIONS

This section is intended to organize amplifier and backline placement associated with the stage layout.

Guitar Amplifier Positions:

Bass Amplifier Positions:

Drum Kit Position:

Keyboard Rig Position:

Playback Rig Position:

DJ Position (if applicable):

Additional Backline Notes:

POWER & ELECTRICAL REQUIREMENTS

Dedicated Power Requested?

Yes

No

Playback Power Requirements:

Amplifier Power Locations:

Additional Electrical Notes:

RISERS, SPECIALTY ITEMS & STAGE ACCESSORIES

Drum Riser Size:

Additional Risers:

Fan Requested?

Yes

No

Stool / Chair Requirements:

Instrument Stand Requirements:

Additional Accessory Notes:

CABLE MANAGEMENT & SAFETY NOTES

This section is intended to identify operational concerns related to cable routing, performer movement, and safety considerations.

Cable Run Considerations:

Wireless Coordination Notes:

Restricted Access Areas:

Safety Concerns:

Additional Safety Notes:

LIGHTING & VISUAL CONSIDERATIONS

Lighting Position Restrictions:

Spotlight Requirements:

Video / Projection Requirements:

Haze / Fog Usage?

Yes

No

Additional Visual Notes:

SHARED FESTIVAL BACKLINE & CHANGEOVER NOTES

Shared Festival Backline?

Yes

No

Changeover Timing Considerations:

Shared Equipment Notes:

Additional Operational Notes:

ATTACHED DOCUMENTS

Input List Attached

Tech Rider Attached

Backline Requirements Attached

Venue Advance Sheet Attached

Hospitality Rider Attached

Additional Documents Attached

ADDITIONAL STAGE NOTES

STAGE PLOT CONFIRMATION

The parties listed below acknowledge that the stage layout and operational information outlined within this document has been reviewed and communicated prior to event day whenever possible.

ARTIST / TOUR REPRESENTATIVE

Printed Name:

Position:

Signature:

Date:

VENUE / PRODUCTION REPRESENTATIVE

Printed Name:

Position:

Signature:

Date:

IMPORTANT NOTICE

This stage plot template is provided by Working Musicians Alliance as an educational and operational resource intended to encourage clearer communication and stronger professional standards throughout live entertainment and touring environments.

Whenever possible, a visual diagram should accompany this document to improve production coordination and reduce operational misunderstandings during setup and performance.