

# Recording Budget Planner

## Project Overview

Artist / Band Name: \_\_\_\_\_

Project Title: \_\_\_\_\_

### Project Type:

- Demo
- Single
- EP
- Full Album
- Live Session
- Streaming Release
- Press Kit
- Sync Licensing
- Other: \_\_\_\_\_

Primary Goal of This Release:

Target Release Date: \_\_\_\_\_

Total Maximum Budget Available: \$ \_\_\_\_\_

## Preproduction Planning

### Song Preparation Status

Task	Complete
Songwriting finalized	<input type="checkbox"/>
Lyrics completed	<input type="checkbox"/>
Arrangements finalized	<input type="checkbox"/>
Tempos selected	<input type="checkbox"/>

Click tracks prepared	<input type="checkbox"/>
Guitar tones tested	<input type="checkbox"/>
Drum tuning completed	<input type="checkbox"/>
Harmonies rehearsed	<input type="checkbox"/>
Reference tracks selected	<input type="checkbox"/>
Demo recordings reviewed	<input type="checkbox"/>
Instrument maintenance completed	<input type="checkbox"/>

## Personnel & Session Planning

Role	Name	Rate	Estimated Cost
Producer			
Engineer			
Assistant Engineer			
Session Drummer			
Session Musician			
Vocal Coach			
Mixing Engineer			
Mastering Engineer			
Photographer			
Videographer			

## Studio Session Estimator

Session Type	Estimated Hours	Hourly Rate	Estimated Total
Drum Tracking			
Bass Tracking			
Guitar Tracking			
Vocal Tracking			

Editing			
Reamping			
Mixing			
Mastering			

## Equipment & Preparation Costs

Item	Estimated Cost
Guitar strings	
Drum heads	
Cables	
Batteries	
Picks / accessories	
Hard drives / storage	
Instrument repair/ setup	
Backup equipment	
Other	

## Hidden Expenses

Expense	Estimated Cost
Food during sessions	
Transportation	
Gas	
Hotel / lodging	
Parking	
Shipping	
Artwork / graphic design	
Distribution fees	
Copyright registration	

PRO registration	
Promotional materials	
Social media advertising	
Music video production	
Merchandising	

## Revision Control Planning

**Maximum Number of Mix Revisions Allowed:** \_\_\_\_\_

**Who Has Final Approval Authority?**

**Who Collects and Submits Revision Notes?**

**Revision Deadline Policy:**

## Contingency Planning

**Emergency Budget Buffer (Recommended 15–25%):**  
\$ \_\_\_\_\_

**If Budget Is Exceeded, What Gets Reduced First?**

- Studio Time
- Additional Songs
- Video Production
- Marketing
- Physical Copies
- Session Musicians
- Other: \_\_\_\_\_

## Release Strategy Budget

Release Activity	Budget Allocation
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Advertising	
Social Media Promotion	
Music Videos	
Photography	
Merch	
Touring Support	
PR / Press Outreach	
Distribution	

## Final Budget Summary

Category	Total
Recording Costs	
Personnel Costs	
Equipment Costs	
Promotion Costs	
Emergency Buffer	
Grand Total	

## Final Review Questions

Before recording begins:

- Can this project realistically be completed within budget?
- Are all songs fully prepared before studio time begins?
- Has enough money been reserved for promotion after recording?
- Are expectations realistic for the available budget?
- Is everyone involved clear on deadlines and responsibilities?
- Is the project being approached emotionally or professionally?