

WORKING MUSICIANS ALLIANCE

Producer Agreement Worksheet

PROJECT INFORMATION

Artist / Band / Project Name:

Producer Name:

Recording Project / Album / Single:

Date:

Studio / Recording Location:

PRODUCER ROLE DISCUSSION

Producer Responsibilities:

- Recording Oversight
- Engineering
- Arrangement Development
- Songwriting Input
- Editing
- Mixing
- Session Coordination

- Vocal Production
- Sound Design
- Project Management
- Other:

Additional Role Notes:

COMPENSATION STRUCTURE

Compensation Type:

- Flat Fee
- Hourly Rate
- Per Song Rate
- Project Rate
- Producer Points
- Backend Participation
- Work-For-Hire
- Hybrid Structure

Compensation Amount / Terms:

Deposit Required?

- Yes
- No

Payment Schedule:

PRODUCER POINTS / BACKEND PARTICIPATION

Producer Points Included?

- Yes
- No

Percentage:

Participation Based On:

- Gross Revenue
- Net Revenue
- Master Revenue Only
- Other:

Additional Participation Notes:

SONGWRITING & PUBLISHING DISCUSSION

Is Producer Contributing To Songwriting?

- Yes
- No

Publishing Participation Discussed?

- Yes
- No

Split Sheet Required?

- Yes
- No

Additional Songwriting Notes:

RECORDING DELIVERABLES

- Final Mixes
- Instrumentals
- Acapellas
- Stem Exports
- Session Files
- Alternate Mixes
- Mastering Prep Files
- High-Resolution WAV Files
- Streaming-Ready Files
- Other:

File Delivery Format Notes:

REVISION EXPECTATIONS

Number Of Included Revisions:

Additional Revision Charges:

Revision Turnaround Expectations:

Mix Approval Process:

TIMELINE & SCHEDULING

Recording Start Date:

Estimated Completion Date:

Mixing Deadline:

Mastering Deadline:

Release Target Date:

Additional Timeline Notes:

FILE STORAGE & BACKUP RESPONSIBILITIES

Who Maintains Session File Backups?

Cloud Backup Exists?

Yes

No

External Drive Backup Exists?

Yes

No

Who Receives Final Session Archives?

Additional Storage Notes:

CREDITS & METADATA

Producer Credit:

Engineering Credit:

Mixing Credit:

Songwriting Credit:

Metadata Responsibilities Assigned?

Yes

No

Additional Credit Notes:

LICENSING & OWNERSHIP DISCUSSION

Master Ownership Clarified?

Yes

No

Licensing Approval Authority Discussed?

Yes

No

Work-For-Hire Expectations Clarified?

Yes

No

Additional Ownership Notes:

COMMUNICATION EXPECTATIONS

Preferred communication method discussed

Revision communication expectations discussed

File transfer method discussed

Scheduling expectations discussed

Response time expectations discussed

Approval authority clarified

FINAL PROJECT REVIEW

- Compensation structure understood
- Deliverables discussed clearly
- Revision expectations clarified
- Ownership discussions addressed
- Credits discussed before release
- Timeline expectations reviewed
- File backup responsibilities assigned
- Contributors encouraged to retain copies of agreements

ADDITIONAL NOTES