

Musician Resume & Bio Development Worksheet

Artist / Musician Information

Artist / Band Name: _____

Primary Contact Name: _____

Phone Number: _____

Email Address: _____

Website: _____

Primary Social Media: _____

Home City / Region: _____

Artist Identity Overview

Primary Genre

Secondary Genres / Influences

Performance Style Description

Primary Instruments / Roles

- Vocals
- Guitar
- Bass
- Drums
- Keys
- Producer
- Engineer
- Songwriter
- Composer
- DJ
- Programmer
- Other: _____

Short Bio Development

1–3 Sentence Short Bio

Medium Bio Development

1–2 Paragraph Professional Bio

Full Biography Development

Long-Form Biography Notes

Topic	Notes
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Artist Background	
Musical Direction	
Releases	
Touring History	
Collaborations	
Production Work	
Performance Experience	
Current Projects	

Career Experience Tracking

Experience Type	Details
Tours Performed	
Festivals Played	
Venues Played	
Recording Credits	
Session Work	
Teaching Experience	
Production / Engineering Work	
Awards / Recognition	
Endorsements	

Technical & Professional Skills

Skill	Experience Level
Live Performance	
Studio Recording	
DAW Operation	
Reading Charts	
Improvisation	

Touring Experience	
Playback Systems	
Production	
Mixing	
Mastering	

Software & Equipment Knowledge

Software / Equipment	Experience
Pro Tools	
Logic Pro	
Ableton Live	
Reaper	
Cubase	
Playback Systems	
In-Ear Monitoring	
MIDI Programming	

Promotional Asset Checklist

Before sending professional materials:

- Short bio completed
- Medium bio completed
- Full bio completed
- Press photos updated
- Logo files organized
- Streaming links verified
- Website updated
- Social media consistent
- Contact information current
- EPK prepared if needed

Resume Formatting Checklist

- Readable formatting
- Consistent font usage
- No spelling errors
- Accurate credits
- Updated links
- Current contact information
- Professional appearance
- Downloadable PDF version prepared

Industry Submission Preparation

Materials Prepared For

Submission Type	Completed
Venue Submission	<input type="checkbox"/>
Festival Submission	<input type="checkbox"/>
Session Musician Work	<input type="checkbox"/>
Touring Opportunities	<input type="checkbox"/>
Press Outreach	<input type="checkbox"/>
Sponsorship / Endorsements	<input type="checkbox"/>
Grant Applications	<input type="checkbox"/>
Collaboration Requests	<input type="checkbox"/>

Public Presentation Review

Review Question	Completed
Does the bio accurately represent the project?	<input type="checkbox"/>
Are all claims verifiable?	<input type="checkbox"/>
Does the tone match the music/project identity?	<input type="checkbox"/>

Are visuals consistent with branding?	<input type="checkbox"/>
Are links current and functional?	<input type="checkbox"/>
Is the language clear and professional?	<input type="checkbox"/>
Is the resume easy to read quickly?	<input type="checkbox"/>

Additional Notes