

WORKING MUSICIANS ALLIANCE: Backline Requirements Template

ARTIST / EVENT INFORMATION

This document is intended to communicate the equipment and backline requirements necessary to properly support the performance, event, or touring operation identified below.

Please review all sections carefully and communicate any equipment limitations, substitutions, rental concerns, or operational conflicts in advance whenever possible.

Artist / Band Name:

Tour / Event Name:

Performance Date:

Venue Name:

Venue Address:

Artist Representative:

Phone / Email:

Venue / Production Representative:

Phone / Email:

PERFORMANCE OVERVIEW

Performance Type:

- Full Band
- Solo Artist
- Acoustic Performance
- DJ Performance
- Playback Performance
- Hybrid Performance
- Other:

Estimated Set Length:

Number Of Sets:

Estimated Changeover Time:

Additional Performance Notes:

GENERAL BACKLINE RESPONSIBILITIES

This section is intended to clarify which equipment is being provided by the artist, venue, promoter, production company, or rental provider.

Artist / Tour Provides:

Venue / Promoter Provides:

Rental Provider Provides:

Additional Responsibility Notes:

DRUM REQUIREMENTS

Full Drum Kit Requested?

- Yes
- No

Preferred Drum Brand / Model:

Kick Drum Size:

Rack Tom Configuration:

Floor Tom Configuration:

Snare Drum Requested?

- Yes
- No

Cymbal Stands Requested:

Hi-Hat Stand Requested?

- Yes
- No

Drum Throne Requested?

- Yes
- No

Drum Rug Requested?

- Yes
- No

Additional Drum Notes:

GUITAR AMPLIFIER REQUIREMENTS

Guitar Amplifier Requested?

- Yes

No

Preferred Amplifier Brand / Model:

Preferred Cabinet Configuration:

Number Of Guitar Amplifiers Required:

Shared Festival Backline Acceptable?

Yes

No

Additional Guitar Notes:

BASS AMPLIFIER REQUIREMENTS

Bass Amplifier Requested?

Yes

No

Preferred Bass Amplifier Brand / Model:

Preferred Cabinet Configuration:

Number Of Bass Amplifiers Required:

DI Output Required?

Yes

No

Additional Bass Notes:

KEYBOARD & PLAYBACK REQUIREMENTS

Keyboard Stands Requested?

Yes

No

Number Of Keyboard Positions:

Playback Rig Requirements:

Table Space Requested?

Yes

No

Laptop Stand Requested?

Yes

No

Additional Playback Notes:

DJ & ELECTRONIC PERFORMANCE REQUIREMENTS

DJ Equipment Requested?

- Yes
 No

Preferred DJ Equipment:

Mixer Requirements:

CDJ / Turntable Requirements:

Playback Interface Requirements:

Additional Electronic Performance Notes:

POWER & ELECTRICAL REQUIREMENTS

Dedicated Power Requested?

- Yes
 No

Voltage Requirements:

Power Distribution Requirements:

Extension Cords Requested?

- Yes
 No

Power Conditioner Requirements:

Additional Power Notes:

STAGE ACCESSORIES & HARDWARE

Instrument Stands Requested:

Music Stands Requested:

Chairs / Stools Requested:

Risers Requested?

- Yes

No

Fan Requested?

Yes

No

Additional Hardware Notes:

SHARED FESTIVAL BACKLINE & SUBSTITUTIONS

This section is intended to clarify whether shared festival backline or substitutions are acceptable.

Shared Festival Backline Acceptable?

Yes

No

Acceptable Equipment Substitutions:

Non-Acceptable Substitutions:

Additional Festival Notes:

RENTAL & DELIVERY COORDINATION

Rental Company Information:

Delivery Time:

Pickup Time:

Setup Responsibility:

Breakdown Responsibility:

Additional Rental Notes:

STAFFING & TECHNICAL SUPPORT

Backline Technician Requested?

Yes

No

Drum Technician Requested?

Yes

No

Guitar Technician Requested?

Yes

No

Stagehands Requested:

Additional Staffing Notes:

SCHEDULE & EVENT COORDINATION

Load-In Time:

Setup Completion Deadline:

Soundcheck Time:

Performance Time:

Curfew:

Additional Schedule Notes:

VENUE LIMITATIONS & ADVANCE COMMUNICATION

This section is intended to encourage advance communication regarding operational limitations before event day.

Known Venue Limitations:

Elevator / Access Restrictions:

Parking / Dock Information:

Additional Venue Notes:

ATTACHED DOCUMENTS

- Tech Rider Attached
- Stage Plot Attached
- Input List Attached
- Hospitality Rider Attached
- Additional Documents Attached

ADDITIONAL NOTES

IMPORTANT NOTICE

This backline requirements template is provided by Working Musicians Alliance as an educational and operational resource intended to encourage clearer communication and stronger professional standards throughout live entertainment and touring environments. This document should be reviewed and advanced with venue production staff, promoters, and rental providers prior to event day whenever possible to help reduce operational misunderstandings and improve production workflow.