

# Artist Management Agreement Review Worksheet

## Artist / Project Information

**Artist / Band Name:**

**Manager Name:**

**Management Company (If Applicable):**

**Agreement Review Date:**

## Management Scope

### Services Expected:

- Career Planning
- Tour Coordination
- Contract Negotiation Support
- Industry Networking
- Sponsorship Outreach
- Branding & Marketing
- Social Media Oversight
- Team Coordination
- Release Strategy
- Day-To-Day Administration
- Other: \_\_\_\_\_

### Responsibilities Clearly Defined:

- Yes
- No
- Partially

# Compensation Structure

**Commission Percentage:**

**Commission Applies To:**

- Live Performance Revenue
- Merchandise
- Sponsorships
- Streaming Revenue
- Publishing Income
- Licensing Income
- Brand Partnerships
- Touring Revenue
- Other: \_\_\_\_\_

**Calculated From:**

- Gross Revenue
- Net Revenue
- Mixed Structure
- Unclear

**Expense Reimbursement Terms Explained:**

- Yes
- No

# Contract Duration

**Agreement Start Date:**

**Agreement End Date:**

**Automatic Renewal Clause Present:**

- Yes
- No

**Option Periods Included:**

- Yes
- No

**Termination Procedure Explained:**

- Yes
- No

## **Exclusivity Review**

**Is The Management Relationship Exclusive?**

- Yes
- No
- Limited Exclusivity

**Restrictions On Outside Representation:**

- Yes
- No

**Restrictions On Independent Negotiation:**

- Yes
- No

**Territory Restrictions Included:**

- Yes
- No

**Territory Details:**

# Authority & Approval Structure

## Manager Can Approve:

- Touring Agreements
- Sponsorship Deals
- Media Appearances
- Merchandise Decisions
- Brand Partnerships
- Release Scheduling
- Financial Agreements
- Other: \_\_\_\_\_

## Artist Approval Still Required:

- Yes
- No
- Limited Situations

# Post-Term Participation

## Does The Agreement Include Post-Term Commission Rights?

- Yes
- No

## Duration Of Post-Term Participation:

## Revenue Categories Included Post-Term:

# Communication & Reporting

## Financial Reporting Schedule Defined:

- Yes
- No

**Communication Expectations Discussed:**

- Yes
- No

**Access To Records Guaranteed:**

- Yes
- No

**Audit Rights Mentioned:**

- Yes
- No

## **Internal Review Checklist**

- Agreement reviewed fully
- Commission structure understood
- Exclusivity reviewed carefully
- Termination language reviewed
- Ownership rights reviewed
- Revenue participation understood
- Verbal promises documented in writing
- Professional legal review considered

## **Additional Notes**

# **Agreement Discussion Confirmation**

## **Artist / Representative**

Name:

Signature:

Date:

## **Manager / Representative**

Name:

Signature:

Date: